



Village of Risingsun

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**** Regular Council Meeting Minutes – October 22, 2019 ****

CALL TO ORDER: 6:30 p.m. Regular Council Meeting @ Town Hall by Mayor Rick Whetsel

PLEDGE OF ALLEGIANCE

ROLL CALL:

Larry Below	Dan Connor	John Dierksheide	Rachel Dissauer	Jim Essman	Linda Krotzer
P	A	P	A	P	P

MOTION: Accept minutes from previous meeting.

1 st :	Linda K.	2 nd :	John D.
All in favor:	<input checked="" type="radio"/>	N	Passed: <input checked="" type="radio"/> N
Opposed:			

MOTION: Pay voucher #'s:13569 to 13602 in the amount of \$18,491.26

1 st :	Linda K.	2 nd :	Jim E.
All in favor:	<input checked="" type="radio"/>	N	Passed: <input checked="" type="radio"/> N
Opposed:			

GUESTS:

Earl Morse – EMS
 Jennie Cox - Park

MAYORS REPORT – Rick Whetsel, Mayor

- Mayors Court Report:
 - 9 Cases = 1,319.00 to General Fund
- Spoke with the Solicitor (Cory Speweik) no update on Onsel Properties to report.
- Ordinance 879 : ORDINANCE AUTHORIZING A CONTRACT WITH THE WOOD COUNTY PUBLIC DEFENDER FOR THE REPRESENTATION OF INDIGENT PARTIES. Will need to budge \$100.00 for Indigent cases possibly need to open a new fund will check with auditor.
- State Auditors will be coming in to help “Reconcile” the Village. This is due to the variance between the UAN / First Federal. We need a clean slate going into the new year.
- Credit Cards need turned in a policy will be coming. This is to protect everyone and to be compliant with the Auditors.
- Old police cruiser will be gone as soon as they can strip the interior and decide which option to take.
- CDBG Sidewalk Grant is out for bid on the 20th. This project should start in the spring.
- Street Comm. needs to get the town zones into 6 zones by Dec. to get it approved by council. This will give all citizens a go to person in their neighborhood.
- Don't forget to VOTE November 5th at Stacy's Place in the Fostoria Plaza.

GUEST(S) – Earl Morse – SE Ambulance District

- Introduction of Bryan Snyder Chief of the SE Ambulance Dist. And Josh Aulthouse member of the SE Ambulance Dist.
Chief Snyder: has 25 years' experience, from the area, is currently a Nurse Practitioner in the Toledo area. Studied at Toledo University and Otterbein College.
Mr. Aulthouse is working directly under the chief he is currently a Fire Fighter/Paramedic in the city of Toledo. He is a graduate of Lakota and currently lives in Wayne.

Jennie Cox – Park Building

- Jennie brought up the lack of cleanliness at the park building. She stated that the counters and windowsills were dirty. She also stated that the trash bags needed to be bigger and more of them. She also pointed out that some of the lights were full of bugs. In addition, there should be a way to hold the front door open for a breeze. It was also brought up that some citizens are leaving their pets run loose while walking at the park and that the dogs also strayed into the park building. These dogs were left to do their business within the park with no cleanup by the owner.

FISCAL OFFICERS REPORT – Gena Rathburn, Fiscal Officer / Clerk

Cash Summary Report:

- a. Total Cash Balance of all Funds: \$69,440.39
- b. Available Village Checking: \$67,944.93
- c. Available Court Checking: \$ 1,353.14
- d. Payment Listing 9/25/19-10/17/19
Warrants 13569 - 13602 (see att.) = \$18,491.26

Busy Busy Busy..... Since the Town Hall Meeting at the park, we have been looking into other options for the income tax collection. Rick has some important info in that area. In addition, the variance from the UAN / First Federal has come between \$9,141.00 still not where it needs to be. I chose to call in Ohio Municipal Services and the State Auditor's office to assist with this. They have agreed to come in and do a "Reconciliation" free of charge. I am hopeful this will get the books back in order so we can make the transition into the New Year ready for the income tax. The OMS also extended the "out of compliance" in UAN until 12/31/2019.

It was quarter end this month so all of the withholdings and quarterly reconciliations were due by the end of the month. My new process is working great I was able to get all the reporting done and payed earlier in the month. Now on to learning how to close out the year... kinda nervous.

Training in Perrysburg was great and has brought up some issues that we collectively need to address. Finance comm. will need to address how to budget for the CDBG grant in 2020 as well as find out how to estimate revenues from the income tax. Also, the auditor's office was adamant that all entities have a "government credit card policy" (I have discussed this with Rick). Policies seem to be the thing they are pushing. I have reached out to Wayne, Bradner and Gibsonburg to start looking at what they are working with so we can get started in the new year we should create a list of which policies we need and try to do at least 2/qtr. In 2020.

BUDGET: Needs to be looked at and tweaked so it can back to Becky at the county. We will need to start looking at opening up new fund numbers for the tax \$\$ to be put into. This may be something that the Auditor might be able to help us with when they start working on the reconciliation.

I learned a great way also to distinguish between a resolution and an ordinance:
Ordinance: Law (3 readings unless Emergency)
Resolution: Opinion of council (1 reading) If not worthy of being a resolution it needs to be discussed at council mtg. and put in minutes.

Election day is approaching! Keep your fingers crossed!!!!!!

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POLICE DEPARTMENT: *Shawn Beckley, Police Chief*

- Ned Fairbanks and Dan Stuber both retired from the department. Nick Baker promoted to Assistant Chief.
- Chief stated that the Lexipol policy writing has started and is working good.
- Chief also added that the department will be purchasing a duty rifle with evidence money that has come back to them.
- Chief also explained how the DOT signage for the Route 23 closure restricted them to write tickets for trucks that ignore the signs. They are now aware of what is needed from the DOT so any future closures will be policed quicker.
- Linda K. wanted to know how many hours the department is working. The Chief works between 30 – 40 hours/month the remainder of the department puts in about 100 hours in per month collectively.

FIRE DEPARTMENT: *Mike Cox, Fire Chief*

- Perry Hartley was awarded the BWC (Bureau of Workers Comp) grant for the Fire Dept. The grant was for \$10,500. This money will be used for hoods and gloves. Chief Cox also stated the department will be putting in for a Fire Marshalls grant for new turn out gear.
- The old fire engine is on line for auction as of 10/22 for a 10 day auction. The Scott Twp. Deal fell thru this is why the truck is up for auction.
- Tanker leak has been assessed and in the process of being fixed. Finley Fire out of Findlay diagnosed the problem. It was a mixed metal flange that had rotted away.
- Watch open burning!!

STREET DEPARTMENT: *Mike Shultz, Street / Facilities Manager*

- Last limb pick up will be on Nov. 4th.
- Need signs and possibly and ordinance for illegal dumping at the park and park dumpster. Seems to becoming and issue.
- Leaf pick up will start after limbs are taken care of.
- Salt prices are \$85 - \$95 / ton.

HISTORICAL SOCIETY: *Denise Beck, Historical Society*

- Nothing to report.

ZONING DEPARTMENT: *Jack Hindall, Zoning Officer (Mayor Rick Whetsel)*

- Nothing to report.

OLD BUSINESS:

- Onsel Properties – No new news as of meeting
- Trick or Treat and parade. Line up at 1p.m. parade starts at 2p.m. Trick or Treat from 3 – 4:30p.m. Rain or Shine.

NEW BUSINESS:

- Tree lighting will be on December 6th at 6:00p.m.
- Kids Christmas Party will be December 13th from 7 – 9 p.m.
- Veterans Day Celebration at Town Hall on November 11 at 6:00p.m. The band will be in attendance.
- **MOTION:** To give to the Veterans Day Celebration in the amount of \$50.00.

1st:	Jim E.	2nd:	John D.
All in favor:	<input checked="" type="radio"/>	N	Passed: <input checked="" type="radio"/> N
Opposed:			



- **Ordinance 879 : ORDINANCE AUTHORIZING A CONTRACT WITH THE WOOD COUNTY PUBLIC DEFENDER FOR THE REPRESENTATION OF INDIGENT PARTIES**
**** County wants the village to budget \$100.00 in the year 2020 for indigent parties.**

1st Reading: Oct. 22, 2019

1st:	John D.	2nd:	Jim E.
All in favor:	<input checked="" type="radio"/>	N	Passed: <input checked="" type="radio"/> N
Opposed:			

- Park bathroom building repairs. We will be looking at a grant for repairs.
- Council meeting for December needs to be moved to the week of December 17, 2019 due to the Council meeting falling on Christmas Eve.

EXECUTIVE SESSION: Personnel 1st Linda K. / 2nd John D. out at 7:36p.m.
 1st Linda K. / 2nd John D. in at 8:02p.m.

- **MOTION:** To give Fiscal Officer / Clerk a .50cent per hour raise.

1st:	Linda K.	2nd:	Larry B.
All in favor:	<input checked="" type="radio"/>	N	Passed: <input checked="" type="radio"/> N
Opposed:			



MOTION: To adjourn meeting.

1st:	John D.	2nd:	Linda K.		
All in favor:	<input checked="" type="radio"/>	N	Passed:	<input checked="" type="radio"/>	N
Opposed:					

Next Meeting: November 26th 2019 @ 6:30p.m. at Town Hall

Gena Rathburn
Fiscal Officer / Clerk

Rick Whetsel
Mayor